

DRAFT WORK PROGRAMMES 2023-24

Please note that the Work Programme is a 'live' document and subject to change at short notice. The information in this Work Programme, including report titles is draft and is subject to approval by the Overview and Scrutiny Management Committee.

The Overview and Scrutiny Committees will consider their work programmes at the first meeting in the new Municipal Year.

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE 2023-24 WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
12 June 2023	Thames Water	Richard Aylard (External Affairs and Sustainability Director) to attend to answer Member questions on issues affecting the Borough	Committee Request	Neil Carr
	Q4 2022/23 Performance Report	To consider the KPI performance report for Q4 of 2022/23 (January – March 2023)	Work Programme	Will Roper
	Executive Forward Programme	To consider the Executive and IEMD Forward Programmes and identify any issues for Scrutiny	Regular Update	Neil Carr
	O&S Work Programmes 23/24	To consider the work programmes for the five Overview and Scrutiny Committees	Work Programme	Neil Carr
	Action Tracker	To consider the regular Action Tracker report	Regular Update	Neil Carr

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
18 July 2023	Leader and Chief Executive	To discuss the Council's priorities and challenges for 2023/24	Committee Request	Neil Carr
	Air Quality	To scrutinise progress against the Council's Air Quality improvement targets	Committee Request	Ed Shaylor
	Adoption of Estate Infrastructure	To consider progress since the Task & Finish Group report in 2020.	Committee Request	Chris Easton/ Andy Glencross
	Consultation Protocol	To consider the draft Consultation Protocol	Request	Dave Allen
	Executive Forward Programme	To consider the Executive and IEMD Forward Programmes and identify any issues for Scrutiny	Regular Update	Neil Carr
	O&S Work Programmes 23/24	To consider the work programmes for the four Overview and Scrutiny Committees	Work Programme	Neil Carr
	Action Tracker	To consider the regular Action Tracker report	Regular Update	Neil Carr

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE 2023/24 WORK PROGRAMME

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
20 June 2023	SEND Youth Forum	To consider the work undertaken by the SEND Youth Forum	Information item	Children's Services / Ming Zhang
	School Sufficiency Update	To update the Committee.	Information item	Children's Services / Ming Zhang
	Ofsted ILACS	To receive an update on the process and outcome of the Ofsted inspection.	Information item	Children's Services/ Helen Watson
	Home to School Transport Update	To receive and update of home to school transport, including details of training for drivers and escorts	Challenge item	Place and Growth / Rebecca Brooks
	Draft UASC Strategy	To consider the development of the UASC Strategy	Information item	Children's Services/ Adam Davis
	Safety Valve Update	To monitor the development and progress of the programme.	Standing item	Children's Services/ Ming Zhang
	Schools Update	To monitor schools' performance.	Standing item	Children's Services / Ming
	Executive Member Update	To receive an update from the Executive Member for Children's Services.	Standing item	Prue Bray

	Schools Causing Concern – Part 2	To consider the work being undertaken to support schools causing concern in a part 2 session	Standing item	Children's Services/ Ming Zhang
	CSO&S Forward Plan	To consider the forward plan of the Committee	Standing item	Democratic Services/ Luciane Bowker
DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
6 September 2023	Social Worker Recruitment and Retention Update	To monitor the development and progress of the strategy.	Information item	Children's Services / Adam Davis
	Safety Valve Update	To monitor the development and progress of the programme.	Standing item	Children's Services/ Ming Zhang
	Impact of the Cost of Living crisis	To consider the work being undertaken to support children and young people in the borough in relation to the current cost of living crisis.	Information item	Children's Services/ Helen Watson
	Holiday, Activities & Food programme	To consider the impact of the cost of living crisis on holiday, activities and food programme	Information item	Children's Services / Helen Watson
	Post Ofsted Action Plan	To review the Action Plan in response to the ILACS Ofsted inspection.	Information item	Children's Services / Helen Watson
	KPI's	To consider the key performance indicators	Standing item	Children's Services / Helen Watson
	Schools Update	To monitor schools' performance.	Standing item	Children's Services / Ming
	Executive Member Update	To receive an update from the Executive Member for Children's Services.	Standing item	Prue Bray

	Schools Causing Concern – Part 2	To consider the work being undertaken to support schools causing concern in a part 2 session	Standing item	Children’s Services/ Ming Zhang
	CSO&S Forward Plan	To consider the forward plan of the Committee	Standing item	Democratic Services/ Luciane Bowker
DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
1 November 2023	Safety Valve Update	To monitor the development and progress of the programme.	Standing item	Children’s Services/ Ming Zhang
	Executive Member Update	To receive an update from the Executive Member for Children’s Services.	Standing item	Prue Bray
	Schools Update	To monitor schools’ performance.	Standing item	Children’s Services / Ming
	Schools Causing Concern – Part 2	To consider the work being undertaken to support schools causing concern in a part 2 session	Standing item	Children’s Services/ Ming Zhang
	CSO&S Forward Plan	To consider the forward plan of the Committee	Standing item	Democratic Services/ Luciane Bowker
DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
8 January 2024	Executive Member Update	To receive an update from the Executive Member for Children’s Services.	Standing item	Prue Bray
	Schools Update	To monitor schools’ performance.	Standing item	Children’s Services / Ming

	Safety Valve Update	To monitor the development and progress of the programme.	Standing item	Children's Services/ Ming Zhang
	Schools Causing Concern – Part 2	To consider the work being undertaken to support schools causing concern in a part 2 session	Standing item	Children's Services/ Ming Zhang
	CSO&S Forward Plan	To consider the forward plan of the Committee	Standing item	Democratic Services/ Luciane Bowker
DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
20 March 2024	Safety Valve Update	To monitor the development and progress of the programme.	Standing item	Children's Services/ Ming Zhang
	Schools Update	To monitor schools' performance.	Standing item	Children's Services / Ming
	Executive Member Update	To receive an update from the Executive Member for Children's Services.	Standing item	Prue Bray
	Schools Causing Concern – Part 2	To consider the work being undertaken to support schools causing concern in a part 2 session	Standing item	Children's Services/ Ming Zhang
	CSO&S Forward Plan	To consider the forward plan of the Committee	Standing item	Democratic Services/ Luciane Bowker

CLIMATE EMERGENCY OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
11 July 2023	Climate Emergency Action Plan (CEAP)	To consider the final draft of the Climate Emergency Action Plan prior to submission to full Council in September 2023	Committee Request	Sabrina Chiaretti
	Work Programme	To consider the Committee's Work Programme for 2023/24 – to be informed by the CEAP Update	Standing Item	Neil Carr
	Action Tracker	To consider the regular Action Tracker report	Standing Item	Neil Carr

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COMMUNITY AND CORPORATE OVERVIEW AND SCRUTINY COMMITTEE

DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
3 July 2023	Community Safety Partnership Update	To receive the annual update on the work of the Community Safety Partnership.	Work programme	Narinder Brar
	Violence Against Women and Girls Strategy Update	To consider an update on the Violence Against Women and Girls Strategy.	Committee request	Narinder Brar
	Anti-Abuse Charter Update	To receive an update on the implementation of the Anti-Abuse Charter.	Council Request	Narinder Brar
	Arts and Culture Strategy Update	To receive an update on the Arts and Culture Strategy.	Work programme	Rhian Hayes
	Work Programme	To consider the work programme for the Committee for 2023-24	Standing Item	Democratic Services

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DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
4 Sep 2023	Highways Items (to be confirmed with officers)	E.G. Bus Strategy, car parking, highways maintenance	Work programme	Chris Easton
	Arts and Culture Strategy	To receive a progress report on the implementation of the Arts and Culture Strategy.		
	Work Programme	To consider the work programme for the Committee for 2023-24	Standing Item	Democratic Services

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DATE OF MEETING	ITEM	PURPOSE OF REPORT	REASON FOR CONSIDERATION	CONTACT OFFICER
2 Oct 2023	Local Plan Update	To receive an update on the development of the Local Plan Update	Work programme	Ian Bellinger
	Planning Process	To consider how development management, strategic planning, and enforcement services operate within the Borough.	Committee Request	Trevor Saunders
	Work Programme	To consider the work programme for the Committee for 2023-24	Standing Item	Democratic Services

Task & Finish Groups – Active Travel Task and Finish Group

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HEALTH OVERVIEW AND SCRUTINY COMMITTEE FORWARD PROGRAMME

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
5 July 2023	Autism Strategy	Consideration of draft strategy		Adult Social Care
	Update on dental services	Update on progress made since update in January 2023	Challenge item	ICB
	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
	ASC KPIs	Challenge item	Challenge item	Matt Pope

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DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
19 September 2023	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
	ASC KPIs	Challenge item	Challenge item	Matt Pope

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
6 November 2023	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
	ASC KPIs	Challenge item	Challenge item	Matt Pope

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
31 January 2024	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
	ASC KPIs	Challenge item	Challenge item	Matt Pope

DATE OF MEETING	ITEMS	PURPOSE OF REPORT	REASON FOR CONSIDERATION	RESPONSIBLE OFFICER / CONTACT OFFICER
19 March 2024	Healthwatch update	Challenge item	Challenge item	Healthwatch Wokingham Borough
	ASC KPIs	Challenge item	Challenge item	Matt Pope

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Currently unscheduled topics:

- South Central Ambulance Service
- Westcall
- Update on outcome of autumn Covid booster plan
- Maternal mental health
- GP access and communicating different ways of working with the public
- Self care
- Coroner's court
- Adult Services Workforce Strategy
- Specialist Accommodation project

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